

**Addendum No. 2 to RFP 16-50**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Purchasing**  
**JOSEPH A. CURTATONE**  
**MAYOR**

To: All Parties on Record with the City of Somerville as Holding RFP 16-50,  
Accident Recovery Services

From: Angela M. Allen, Purchasing Director

Date: January 6, 2016

Re: Revised Bonding Requirements

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**Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.**

**X**

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Name of Authorized Signatory  
Title of Authorized Signatory

**Question regarding bond requirements:**

We are writing for your consideration of an alternate minimum requirement to satisfy 2.3 Quality Requirements 3. Bonding.

The industry standard for Surety, for a project of this nature, would be to provide a Performance and Payment bond for a defined amount. I have confirmed this with my bonding agent. The Performance bond will insure work is completed to the City's satisfaction. The Payment Bond would guarantee that all of the materials/supplies required to be purchased for this project, would be paid for. The Supply Bond is basically a duplication of that effort. The Financial Guarantee Bond is cost prohibitive for a project of this size and nature. Purchasing 3 separate bonds would only increase the costs for this job,

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where one bond would be cheaper and have the same desired effect.

Based on the above, will the City accept the Performance and Payment bond for \$ 250,000 as required in 2.3 Quality Requirements 3. Bonding. part A. to fulfill the bonding requirement (not require part B and C)?

**Response:** Yes, the City accepts this proposal and has revised the Quality Requirements form. Please fill out the attached form and submit with your bid, along with acknowledgement of this Addendum and any other addenda.

QUALITY REQUIREMENTS		YES	NO
1.	The Proposer and each of the Proposer's key personnel shall have a minimum of five (5) years of experience in acting as an accident recovery contractor to government entities. The Proposer shall have acted as an accident recovery advisor to a number of different government entities during that period. The Proposer shall be a recognized firm that regularly provides comprehensive accident recovery services to government entities.		
2.	The Proposer shall be duly qualified and licensed to do business in Massachusetts.		
3.	The Proposer shall provide bonds from a surety licensed to do business in Massachusetts. Said surety to be sufficient to satisfy the following: Post a payment/performance bond for services provided to the City in the amount of \$250,000 prior to the execution of any agreement resulting from this RFP.		
4.	The Proposer and each of its employees shall be duly licensed, registered or otherwise qualified, if so required by law or regulation, to perform the services described in this RFP.		
5.	The Proposer shall supply the information and documentation set forth in SECTION 3, Proposal Content, and shall meet all other requirements of this RFP and applicable statutory requirements.		
6.	Optional: Is your company certified by the Mass. Supplier Diversity Office? If yes, please specify category:		